



# NEVADA UNCLAIMED PROPERTY **GOVERNMENTAL ENTITY CLAIMS**

If you are an officer or other government official claiming unclaimed property on behalf of a city, county, state, federal, general improvement district, or townships, you will need to file a Governmental Entity claim. Please complete, sign, notarize and mail the claim form with the following documentation:

- Provide enabling act for the governmental entity. The following are acceptable forms of proof:

State Statute Chapter (subsection if necessary) which created the governmental entity, Government Charter, Federal Statute Chapter (subsection if necessary), or other government charter or enabling law / act. (Provide a copy, reference or web address to enabling law / act.)

- Provide identification for each authorized officer or official filing the claim. Photocopies of the following are acceptable:

Governmental entity issued photo identification, driver's license, or other government issued photo identification. (Officer or official social security number is not required.)

- Proof of your authority to act on behalf of the governmental entity.

Signed letter by a government official (elected or appointed) on government letterhead for the authorized official filing the claim.

- Proof of the governmental entity taxpayer identification number (federal employer identification number). Photocopies of the following are acceptable:

IRS letter or document with the governmental entity taxpayer identification.

Note: If the property involves a cashier's check, money order, stock, bonds, or coupons, the office may require the original instrument to process your claim. These items have been canceled by the reporting company and need to be taken out of circulation. If you do not have the originals, you will receive additional instructions upon review of your claim.

All payments will be issued in the name of the governmental entity.